

# LINDA MILES

423 West 120<sup>th</sup> Street #32

New York, NY 10027

646.592.4047 (office) ■ 917.902.6963 (cell) ■ lmiles@yu.edu

---

---

## MAJOR ACCOMPLISHMENTS & HONORS

---

---

### Lead Investigator

*Assessment in Action Research Initiative*, Association of College & Research Libraries (ACRL) ■ *ongoing*, 2014 – 2015

- Mixed-methods research examining Yeshiva University students' direct experience of interactions with librarians and library staff, positing ways to break through students' reluctance to seek help

### Curriculum Designer & Program Coordinator

Yeshiva College (YC) ■ *ongoing*, 2012 – 2015

- Multi-part library instruction sequence integrated into YC's First-Year Writing courses

### Participant

*Information Literacy Immersion Program*, ACRL ■ 2014

- Week-long training for information literacy program directors from across the country

### Executive Board President

Association of College & Research Libraries / Greater New York Metropolitan Area Chapter (ACRL/NY) ■ 2015

- Manages operations for a 200-member organization of academic librarians from across the tristate region

### Chair

*Symposium Planning Committee*, ACRL/NY ■ 2014

- Managed 12-month planning process including program development, logistics, and day-of operations

### Recipient

*Institute of Museum and Library Services (IMLS) Laura Bush 21<sup>st</sup> Century Librarian Scholarship*, St. John's University ■ 2009 – 2011

---

---

## EDUCATION

---

---

**St. John's University**, New York, NY

**Master of Science**

Library and Information Science

**University of Texas at Austin**, Austin, TX

**Doctor of Philosophy**

Theatre History / Criticism / Text / Theory

**University of Texas at Austin**, Austin, TX  
**Master of Arts**  
Theatre History & Criticism

**Hope College**, Holland, MI  
**Bachelor of Arts**  
Theatre Arts

---

---

## LIBRARY EXPERIENCE

---

---

**Yeshiva University Libraries**, New York, NY  
*Librarian for Public Services & User Experience* ■ January 2015 – Present

- Administration
  - Served as Co-Interim Director of Libraries, June – September, 2015, helping to manage a major facilities renovation, among other initiatives
  - Serves as part of the library management team for Wilf Campus libraries, sharing supervisory, administrative, and management responsibility
  - Assesses the quality of user experience and directs development, implementation, and evaluation of related initiatives
  - Coordinates library instruction efforts
  - Trains library staff in new procedures and the use of new technology products
  - Supervises the Electronic Reserves Librarian and evening circulation staff of the Pollack Library
  - Manages social media efforts
- Reference and Research
  - Consults one-on-one with students, faculty and staff at the reference desk and remotely on a daily basis, helping them conduct research, access print and electronic resources, and engage library services
  - Manages a suite of online library guides for undergraduates and graduate students, as well as course guides integrated with students' research assignments, and informational guides for faculty services
- Instruction
  - Coordinates most information literacy instruction efforts for the Wilf Campus Libraries, liaising with Yeshiva College's Director of Writing, the Dean of the Azrieli School of Jewish Education and Administration, and others as requested
  - Customizes instruction for specific course sections, in collaboration with individual faculty
  - Teaches the bulk of the library instruction classes on the Wilf Campus and meets with students for follow-up consultation on their research projects as needed
  - Leads efforts to foster collaboration among public service librarians, across two campuses
  - Conducts assessment during classroom sessions; revises curricula and facilitation methods as needed
- Collections
  - Served on a task force coordinating a major deaccessioning of the Pollack Library collections in consultation with faculty

- Special projects
  - Serves as primary liaison with leadership from the Office of Planning, Design & Construction, coordinating library support for work of architects and contractors
  - Lead investigator for a mixed-methods library services assessment project as part of an initiative of the Association of College & Research Libraries
  - Served on a committee of librarians liaising with executive staff of YU Global, YU's distance learning
  - Plays a key role in planning and facilitating end-of-semester tutoring/research consultation events called "The Last Minute," in collaboration with the Wilf Campus Writing Center
  - Managed migration to the new LibGuides / LibCal / E-Reserves

**Yeshiva University Libraries, New York, NY**

*Public Services Librarian* ■ February 2012 - December 2014

- Administration
  - Served as part of the library management team for Wilf Campus libraries, sharing supervisory, administrative, and management responsibility
  - Coordinated library instruction efforts
  - Trained library staff in new procedures and the use of new technology products
  - Supervised the Electronic Reserves Librarian and evening circulation staff of the Pollack Library
- Reference and Research
  - Consulted one-on-one with students, faculty and staff at the reference desk and remotely on a daily basis, helping them conduct research, access print and electronic resources, and engage library services
  - Created online Research Guides for specific disciplines, research methods, and courses
- Instruction
  - Developed a three-part library instruction series for integration into First-Year Writing and First Year Seminar courses for Yeshiva College
  - Coordinated other instruction librarians' implementation of the First-Year library instruction program
  - Developed and facilitated workshops for students as requested, in collaboration with the Dean of the Azrieli School of Jewish Education and Administration and others
  - Customized instruction for individual course sections, in accordance with research assignments, in collaboration with faculty
  - Taught the bulk of the library instruction classes on the Wilf Campus, and met with students for follow-up consultation on their research projects as needed
  - Led an orientation to library services for undergraduates in the YU Dean's Scholars Program, in collaboration with librarians from the Resnick Campus
  - Opened new channels for communication among instructional librarians on two campuses
  - Created assessment measures for integration with classroom instruction, conducted assessment during classroom sessions, and shared these measures and results with administration and instructional librarians across the two campuses
- Collections
  - Researched and recommended titles for acquisition for the Pollack Library collections

- Special projects
  - Served on a University-wide committee considering new Learning Management Systems
  - Served on a University-wide committee coordinating faculty development programs
  - Helped lead development and facilitation of an end-of-semester tutoring/research consultation events called "The Last Minute," in collaboration with the Wilf Campus Writing Center
  - Managed migration to a new electronic reserves platform and revised procedures and workflows for greater efficiency
  - Reviewed and revised electronic reserves policies related to copyright restrictions in light of recent court decisions, with a team of librarians
  - Served on a cross-libraries committee redesigning the Libraries' website
  - Served on the hiring committee for YU Global's Information Services Specialist

**Stella Adler Studio of Acting**, New York, NY

*Library Consultant* ■ 2011 –2013

- Provided consultation for development of a new library, in compliance with National Association of Schools of Theatre (NAST) accreditation requirements for non-degree-granting institutions
  - Reviewed NAST guidelines and the institution's accreditation application materials
  - Researched potential Integrated Library System (ILS) products
  - Managed implementation of the ILS
  - Developed procedure documents for ordering, acquisition, and cataloging of materials
  - Provided advice regarding collections, space configuration, policy development, and marketing and outreach

**LIM College**, New York, NY

*Reference Librarian* ■ 2011 – 2012

- Supervised library operations and implemented library policies during evening hours
- Consulted one-on-one with students at the reference desk, helping them conduct research and access print and electronic resources
- Provided orientations to collections and services, and taught information literacy classes

**Lincoln Center Institute for the Arts in Education** (now **Lincoln Center Education**), New York, NY

*Assistant Director, Resources & Technology Development* ■ 2006 – 2011

- Administration
  - Managed the day-to-day operations of the library
  - Partnered with the Director in strategic planning and budgeting for the Resources and Technology Development Department
  - Supervised library staff and volunteers, developed projects, and assessed performance outcomes
  - Managed the Institute's internship program, funded by the Everett Family Foundation
  - Led the team developing library programming and outreach related to the Institute's summer professional development workshops

- Served on the Institute's Cross-Management Team, coordinating efforts from all departments
- Served on a cross-departmental committee coordinating professional development of teaching-artist faculty
- Trained library staff in new procedures
- Developed content for the Institute's website, managed blogs and other social media, and participated in editorial projects
- Reference and Research
  - Headed up all public service functions
  - Provided research consultation and reference services for professors, graduate students, K-12 educators, and staff, in-person and remotely
- Instruction
  - Developed information and bibliographic literacy curricula based on a strong understanding of inquiry-based learning
  - Developed and facilitated library instruction integrated with the Institute's annual professional development workshops for educators
  - Provided technology instruction and troubleshooting for teaching faculty, Institute staff, and library patrons
- Collections
  - Responsible for research and recommendation of print and electronic resources
  - Purchased and licensed print and electronic materials
  - With lawyers from the general counsel's office, participated in contract negotiations with electronic resource vendors
- Special projects
  - Developed a policy to guide teaching faculty in fair use copyright principles, working with the general counsel's office, and provided training to faculty as part of the roll-out of new procedures
  - Worked with staff and consultants to establish library patrons' password-protected proxy-server access to Electronic Library resources
  - Served on a cross-institutional committee coordinating redevelopment of the library spaces
  - Managed a deaccessioning initiative that included removal of some collections to remote storage, as part of a space redevelopment project
  - Participated in implementation of the Institute's new website on the Joomla! content management system

**Lincoln Center Institute for the Arts in Education** (now **Lincoln Center Education**), New York, NY  
*Program Manager, Resource Center* ■ 2004 – 2006

- Administration
  - Supervised and developed projects for library staff and volunteers
  - Member of the team developing library programming and outreach related to the Institute's summer professional development workshops
  - Served on a cross-departmental committee coordinating professional development of teaching-artist faculty
  - Developed content for the Institute's publications and participated in editorial projects

- Reference and Research
  - Provided research consultation and reference services for professors, graduate students, K-12 educators, and staff, in-person and remotely
- Instruction
  - Developed and facilitated library instruction for various constituencies
  - Provided orientation and training on the new integrated library system for staff and patrons
  - Provided technology instruction and troubleshooting for teaching faculty, Institute staff, and library patrons
- Collections
  - In consultation with teaching faculty, researched and recommended new titles for various collections, including development of several special collections covering the historical, social, and artistic contexts of specific artistic works
  - Processed invoices for newly acquired materials
  - Coordinated financing and development of special arts-education collections at each library, working with librarians in eight higher education institutions
- Special projects
  - Member of the task force dealing with migration to a new integrated library system

---

---

#### OTHER RELATED EXPERIENCE

---

---

##### **University of Texas at Austin, Department of Theatre & Dance, Austin, TX**

*Assistant Instructor* ■ 1994 – 1997

- Instructor-of-record for “Introduction to Theatre” courses taught in a large-lecture format
- Supervised a team of four teaching assistants
- Consulted with students one-on-one on their research assignments and test preparation
- Mediated academic dishonesty disputes

##### **University of Texas at Austin, Department of Theatre & Dance, Austin, TX**

*Teaching Assistant* ■ 1992 – 1994

- Assisted two professors in preparation and teaching of “Introduction to Theatre” courses
- Taught multiple sessions of the course
- Consulted with students one-on-one on their research assignments and test preparation
- Conducted pre-exam study sessions
- Graded assignments

---

---

#### WORKSHOPS AND PRESENTATIONS

---

---

- **Measuring Students’ Experience of Interactions with Library Staff – Foundation for Engaged Learning**, American Library Association Annual Conference  
*Presenter* ■ June 2015

- **Managing Effective Committee Work**, Library Association of the City University of New York (LACUNY) and Association of College & Research Libraries/Greater New York Metropolitan Area Chapter (ACRL/NY)  
*Invited Speaker* ■ April 2015
- **On Campus, Online, Off Hours: Librarian Strategies that Sustain Graduate Student Scholarship and Discourse**, Association of College & Research Libraries Biennial Conference  
*Co-presenter* ■ March 2015
- **"I'm Going on an Adventure!": Finding Your Way as an Early Career Academic Librarian**, Association of College & Research Libraries Biennial Conference  
*Co-facilitator* ■ March 2015
- **Investigating Student-Staff Interactions**, New York Metropolitan Area Library Council (METRO) Reference Special Interest Group  
*Presenter* ■ November 2014
- **Combining Technologies for Class-Integrated Assessment**, State University of New York Computers in Teaching Conference  
*Presenter* ■ June 2014
- **Broadening Your Palette: Adding Dimension to Lesson Plans Using a Range of Technologies (peer-reviewed)**, LOEX Conference  
*Co-facilitator* ■ May 2014
- **Lesson Plan Lab**, METRO Bibliographic Instruction SIG  
*Facilitator* ■ November 2013
- **Demystifying the Hiring Process**, ACRL/NY and METRO  
*Moderator* ■ February 2013
- **New and Returning Members' Panel**, Women and Theatre Program, Association for Theatre in Higher Education (ATHE)  
*Presenter* ■ August 1997
- **Directing and Gender in "Nationalized" Shakespearean Comedy**, American Society For Theatre Research  
*Presenter* ■ November 1995
- **From Screen to Stage: Feminist Film Theory for Stage Directors**, ATHE  
*Presenter* ■ July 1994
- **Mapping Feminist Directing Strategies: Locating Intersections of Theory and Practice**, ATHE  
*Moderator* ■ July 1994
- **A Theory of Feminist Directing: The Work of Simone Benmussa**, Virginia Theatre Association  
*Presenter* ■ November 1993
- **Ph.D. Programs: Theatre and the Academy**, ATHE  
*Co-presenter* ■ August 1993

---

---

## PUBLICATIONS

---

---

### Peer-reviewed

- *Split Subject Technique for a Feminist Good Person: A Dramaturgical Study*, THEATRE TOPICS 5(2) (1995).

### Non-refereed

- *"March of Time"* (Review), REFERENCE REVIEWS 28(1) (2013).
- *"Freud's World: An Encyclopedia of His Life and Times"* (Review), REFERENCE REVIEWS 27(7) (2013).
- *"PhotoSeed"* (Review), REFERENCE REVIEWS 27(3) (2013).
- *"Information Literacy: Infiltrating the Agenda, Challenging Minds"* (Review), COLLEGE & RESEARCH LIBRARIES 73(6) (2012).
- *Finding Wisdom by Finding My Way: Lessons from the Job Hunt*, ACRL/NY NEWSLETTER (Fall 2011).
- *"The Revisionist Stage: American Directors Reinvent the Classics"* (Review), THEATRE INSIGHT 6(1) (1995).
- *Jill Dolan: A Lot to Do* (Interview), THEATRE INSIGHT 5(3) (1994).

---

---

## PROFESSIONAL SERVICE

---

---

### Association of College & Research Libraries / Greater New York Metropolitan Area Chapter (ACRL/NY)

- *Executive Board President* ■ 2015
  - Manages operations for a 200-member organization
  - Coordinates activities of multiple Discussion Groups, the Professional Development Committee, and the Symposium Planning Committee, as well as outreach and communications, membership drives, and representation and liaison activities with outside organizations
  - Led working group considering new scholarship/fellowship offerings
  - Led collaborative effort to develop an official Code of Conduct for ACRL/NY
  - Oversees a task force working to reform financial operations and develop sound fiscal policy
- *Executive Board Vice President / President-Elect* ■ 2014
- *Member, Executive Board* ■ 2012 – Present
- *Chair, Symposium Planning Committee* ■ 2014
  - Coordinated the 12-month work of a 25-member committee planning and facilitating a 1-day annual symposium
  - Recruited a roster of speakers from across the nation who are experts in open-access publishing and scholarly communication
  - Responsible for program development, logistics, and day-of operations



- *Member*, Symposium Planning Committee ■ 2011 – Present
- *Co-chair*, New Librarians Discussion Group ■ 2012 – Present

#### **Association of College & Research Libraries (ACRL)**

- *Member*, Chapters' Council ■ 2014 – Present
  - Represents the Greater New York Metropolitan Area Chapter on the national council
  - Member, task force exploring options for virtual council meetings
  - Member, task force charged with surveying all chapters for organizational data

#### **Theatre Library Association (TLA)**

- *Co-Chair*, Book Awards Committee ■ 2011 – 2014
  - Created a proposal for new directions for the TLA Book Awards program and the associated annual event
  - Coordinated distribution of publisher-submitted volumes to jurors and facilitated juror selection
- *Member*, Book Awards Committee ■ 2011 – Present
- *Member*, Membership Committee ■ 2011 – 2014

#### **Metropolitan New York Library Council (METRO)**

- *Member*, Academic Leadership Council ■ 2015 – Present
- *Co-Convener*, Bibliographic Instruction Special Interest Group ■ 2013 – Present

#### ***I Need a Library Job* Newsletter (INALJ)**

- *Volunteer Submissions Editor* ■ 2011 – 2014

#### **American Library Association, Student Chapter, St. John's University**

- *Officer-at-Large* ■ 2010 – 2011

#### **Women in Theatre Program, Association for Theatre in Higher Education (WTP)**

- *Member*, Executive Committee ■ 1995 – 1997

---

---

### **PROFESSIONAL AFFILIATIONS**

---

---

- American Library Association (ALA)
- Association of College & Research Libraries (ACRL)
- Association of College & Research Libraries / Greater New York Metropolitan Area Chapter (ACRL/NY)

---

---

### **REFERENCES**

---

---

Available upon request